* Complete brief biographical details for all those who deliver kata training, coaching and supporting activities.
* Each person listed in the **KCS Delivery Resource Capability Assessment** should have an entry.
* Copy/add tables as appropriate

|  |  |
| --- | --- |
| **1.** **Name** |  |
| **Job Title** |  |
| **Qualifications** | * Include academic, professional and workplace based |
| **Kata related experience & achievements** | * Eg lean/kata related roles undertaken with current or previous employers * Particular significant lean projects in which the person played a key role * Examples of significant projects using Toyota Kata |
| **Training delivery experience** | * Facilitation and training course delivery |
| **Organisation lean training system role** | * How the person will contribute to the kata training system – eg training delivery, facilitation, implementation support, course design, coordination and management etc |
| **Experience in delivering Improvement Kata cycles as: a) Improver, b) Coach, c) 2nd Coach** |  |
| **Internal or external** | * Is the person employed by the organisation or not? If external, state organisation name |

|  |  |
| --- | --- |
| **2.** **Name** |  |
| **Job Title** |  |
| **Qualifications** |  |
| **Kata related experience & achievements** | * x * x |
| **Training delivery experience** | * x |
| **Organisation lean training system role** | * x |
| **Experience in delivering Improvement Kata cycles as: a) Improver, b) Coach, c) 2nd Coach** | * x |
| **Internal or external** | * x |

|  |  |
| --- | --- |
| **3.** **Name** |  |
| **Job Title** |  |
| **Qualifications** |  |
| **Kata related experience & achievements** | * x * x |
| **Training delivery experience** | * x |
| **Organisation lean training system role** | * x |
| **Experience in delivering Improvement Kata cycles as: a) Improver, b) Coach, c) 2nd Coach** | * x |
| **Internal or external** | * x |