Complete brief biographical details for all key members of the team that will deliver lean training and supporting activities. Each person named in the Delivery Capability Matrix should have their details below.

|  |  |
| --- | --- |
| **1.** **Name** |  |
| **Job Title** |  |
| **Qualifications** | * Include academic, professional and workplace based
 |
| **Lean experience & achievements** | * Eg lean related roles undertaken with current or previous employers
* Particular significant lean projects in which the person played a key role
 |
| **Training delivery experience** | * Facilitation and training course delivery
 |
| **Organisation lean training system role** | * How the person will contribute to the lean training system – eg training delivery, facilitation, implementation support, course design, coordination and management etc
 |
| **Internal or external** | * Is the person employed by the organisation or not? If external, state organisation name
 |

|  |  |
| --- | --- |
| **2.** **Name** |  |
| **Job Title** |  |
| **Qualifications** |  |
| **Lean experience & achievements** |  |
| **Training delivery experience** |  |
| **Organisation lean training system role** |  |
| **Internal or external** |  |

|  |  |
| --- | --- |
| **3.** **Name** |  |
| **Job Title** |  |
| **Qualifications** |  |
| **Lean experience & achievements** |  |
| **Training delivery experience** |  |
| **Organisation lean training system role** |  |
| **Internal or external** |  |

|  |  |
| --- | --- |
| **4.** **Name** |  |
| **Job Title** |  |
| **Qualifications** |  |
| **Lean experience & achievements** |  |
| **Training delivery experience** |  |
| **Organisation lean training system role** |  |
| **Internal or external** |  |

*Copy additional tables if necessary*